

# DEPARTMENT OF DEVELOPMENTAL SERVICES South Region 104 South Turnpike Road Wallingford, CT 06492

## PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

DATE: January 25, 2011 CLOSING DATE: January 31, 2011

POSITION: Supervising Nurse

POSITION #: 088595

LOCATION: Meriden Campus, Meriden, CT

SCHEDULE: First Shift, Full-Time

Monday-Friday 8:30 a.m.-4:00 p.m.

#### **EXAMPLE OF DUTIES**

Responsible for the 24 hour nursing supervision of LPN's and RN's on the Meriden ICF campus as well as supervision of CNC's in the Meriden/Middletown area. Ensures that quality care is provided to individuals living in these programs. Supervisory responsibilities include: staff training including orientation for nurses working under contract, monitoring documentation and health care records, ensuring nursing coverage and monitoring use of overtime and nursing pool usage, and implementation of nursing delegation protocols. Implements procedures related to performance appraisal. Participates in statewide nursing supervisors group and regional nurse on call system. May be responsible for nursing procedure/policy development. Member Meriden Campus risk management group.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

#### **EXPERIENCE & TRAINING**

## **General Experience:**

Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

#### **Special Requirement:**

Two (2) years of General Experience must have been at the level of a Clinical Nurse 2, Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

# **Special Requirement:**

Incumbents in this class must possess and retain a license as a registered nurse in Connecticut.

# **Substitutions Allowed:**

- 1. A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience.
- 2. A Master's degree in Nursing may be substituted for one (1) additional year of the General Experience.

**TO APPLY:** Please submit a CT-HR-12 employment application which can be located at <a href="http://das.ct.gov/employment">http://das.ct.gov/employment</a>. Please reference the position number and provide a copy of your two (2) most recent performance appraisals or two letters of reference. All application materials must be received by 11:59pm on the closing date provided above.

#### **SEND APPLICATIONS TO:**

Department of Developmental Services—South Region 104 South Turnpike Road Wallingford, CT 06492 Attn: Recruiter Phone: (203) 294-5023

Fax: (203) 294-5160

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.